



Deputy Staff Attorney

The Department of Employment, Training and Rehabilitation is seeking qualified applicants for the position of Deputy Staff Attorney. This is an unclassified, full-time position.

Recruitment: This is an open competitive recruitment; open to all qualified applicants. Previously considered candidates/qualified persons may also apply for consideration.

Annual Salary: Approximately \$108,753 (Salary based on PERS/retirement contributions by both the employee and the employer. An employer paid contribution plan is also available with a reduced gross salary.)

Location: This recruitment is for an immediate vacancy. The position may be located in Las Vegas or Carson City, Nevada.

Application will be accepted: Until recruitment needs are satisfied.

Overview: The Employment Security Division (ESD) of the Department of Employment, Training and Rehabilitation (DETR) is seeking qualified candidates for the position of Deputy Staff Attorney. ESD is a combination of Unemployment Insurance, Workforce Development, and the Commission on Postsecondary Education.

Position Responsibilities: Reporting to the Senior Legal Counsel, the successful candidate will prepare briefs and other responsive pleadings for Petitions for Judicial Review to the district courts throughout Nevada and the Nevada Supreme Court; attend court hearings (usually remotely); review Public Records Requests and subpoenas for compliance; draft regulations on behalf of the Division; and advise the Administrator on legal issues pertaining to the Division. While these are the major responsibilities, the successful candidate will be expected to perform other job-related duties and may be required to develop additional specific job-related knowledge and skills.

Preferred Minimum Qualifications: Graduation from an accredited four-year college or university and graduation from an accredited law school is required, as is membership in the State Bar of Nevada.

Skills required: Strong written and verbal communication skills, as well as the ability to plan, prioritize, and execute timelines without the need for supervision or reminders. The successful candidate must have strong problem-solving skills, must be adept at identifying, developing, and

analyzing findings and conclusions, and must be able to prepare and defend their position regarding the same.

To Apply: Please Submit a resume, letter of interest and three professional references to:
Paula Miles—pgmiles@detr.nv.gov